



**RESOLVE**



**STEP B DECISION**

<b>Step B Team:</b>	Decision:	<b><u>RESOLVE</u></b>
USPS:	USPS Number:	<b>G16N-4G-C 2040 3261</b>
<b>Rose Barner</b>	Grievant:	<b>Class Action</b>
NALC:	Branch Grievance Number:	<b>421</b>
<b>Jim Ruetze</b>	Branch:	<b>421-850-20</b>
	Installation:	<b>San Antonio</b>
District:	Delivery Unit:	<b>Frank Tejada Station</b>
<b>Rio Grande</b>	State:	<b>TX</b>
	Incident Date:	<b>06/27/2020-07/03/2020</b>
	Informal Step A Meeting:	<b>09/02/2020</b>
	Formal Step A Meeting:	<b>09/18/2020</b>
	Received at Step B:	<b>09/28/2020</b>
	Step B Decision Date:	<b>10/22/2020</b>
	Issue Code:	<b>08.5450</b>
	NALC Subject Code:	<b>120051</b>

**ISSUE:** Did management violate Articles 8.5.D and 5.G of the National Agreement when working non-Overtime Desired List (ODL) and Work Assignment (WA) carriers on and off their routes by improperly assigning overtime during the week of June 27 – July 3, 2020? If so, what is the remedy?

**DECISION:** The Dispute Resolution Team (DRT) mutually agreed to **RESOLVE** this grievance. The case file evidenced a violation of the National Agreement. The letter carriers in the table below are compensated in the amounts by their names. Non-ODL carriers who were improperly assigned to work overtime were compensated an additional 100% of their straight time rate. ODL carriers were compensated for the missed overtime opportunities at the rate of pay they would have earned if they had performed the work. Management shall assign overtime consistent with the provisions of Article 8.5. All payments associated with these remedies have been processed at Step B through GATS. See the DRT Explanation below.

Carrier	EIN	REMEDY	Carrier	EIN	REMEDY
Ramirez, G	01995567	<b>\$48.68</b>	Bueno, O	02216377	<b>\$118.30</b>
Z-Martinez, J	04266517	<b>\$60.77</b>	Escobar, L	04347158	<b>\$77.88</b>
Brown, DX	04647117	<b>\$353.41</b>	Ramirez, DG	04018097	<b>\$118.59</b>
Aguilar, M	02054924	<b>\$78.77</b>	Escobar, J	02210178	<b>\$421.85</b>
Maya, S	02305067	<b>\$149.86</b>	Valenzuela, C	04395518	<b>\$180.39</b>
Williams, C	02413352	<b>\$145.73</b>	Esquivel, M	03516200	<b>\$166.68</b>
Muniz, L*	03496000	<b>\$176.42</b>	Castaneda, F	04307735	<b>\$713.16</b>
Woodard, L	03502409	<b>\$73.46</b>	Mata II, R	04395429	<b>\$441.32</b>
Mesquias, J	04319309	<b>\$152.22</b>	Colgrove, D	02442197	<b>\$77.29</b>

**EXPLANATION:** This grievance concerns the assignment of overtime among full-time letter carriers at Frank Tejada Station in San Antonio, Texas during the week of June 27-July 3, 2020. During the week cited, management assigned overtime to non-ODL and WA carriers off their assignments while ODL carriers were available at the regular overtime rate, and ODL carriers were available at the penalty overtime rate.

**The union** contended at Formal Step A management violated Article 8 of the National Agreement, 8.5.D and 8.5.G of the Joint Contract Administration Manual (JCAM) and M-00884 when they did not maximize the ODL and mandated non ODL/WA carriers to carry overtime on their own routes and carry auxiliary assistance on other routes during the work week of June 27-July 3, 2020 prior to fully utilizing the ODL and City Carrier Assistants (CCAs).

The union requested all ODL and CCA carriers be awarded overtime and penalty overtime. The union requested an award of 100% at the straight rate of pay as the remedy requested by the union for the aggrieved non ODL and/or WA.

**Management** at Formal Step A contended there were unscheduled leave requests due to carriers taking off for the emergency COVID-19 pandemic. Management stated they cannot predict the unscheduled leave requests. The office had impacts due to late arriving mail from the plant which caused the carriers to wait on parcel dispatches for up to 45 minutes to an hour while the parcels were unloaded and distributed. Management asserted several carriers did not submit PS Form 3996s to request assistance as required during several days during the week in question.

**The DRT** reviewed the case file and determined there was a violation of Article 8.5 for the week of June 27-July 3, 2020 when the overtime among full-time carriers were not assigned in accordance with the provisions of Article 8.5. Overtime for non-ODL carriers *on their own assignments* is governed by the Letter Carrier Paragraph, which is found on pages 8-14 and 8-15 of the JCAM:

*The "Letter Carrier Paragraph." For many years Article 8.5.C.2.d also gave management the right to require a letter carrier working on his/her own route on a regularly scheduled day to work mandatory overtime rather than assigning the overtime to a carrier from the Overtime Desired List. However, in the Overtime Memorandum first negotiated as part of the 1984 National Agreement, the Postal Service and the NALC added the following qualification, known as the "letter carrier paragraph."*

*In the Letter Carrier Craft, where management determines that overtime or auxiliary assistance is needed on an employee's route on one of the employee's regularly scheduled days and the employee is not on the overtime desired list, the employer will seek to utilize auxiliary assistance, when available, rather than requiring the employee to work mandatory overtime.  
(The complete text of this memorandum is reprinted at the end of this article.)*

*National Arbitrator Mittenenthal ruled in H4N-NA-C 21, June 26, 1986 (C-06297), that the letter carrier paragraph is an enforceable obligation.*

**Implementing Memorandum on “Letter Carrier Paragraph.”** A memorandum of understanding signed December 20, 1988 (M-00884) further explained the requirement to seek to use auxiliary assistance before requiring letter carriers not on the ODL or Work Assignment List to work overtime on their own route on a regularly scheduled day. Management must seek to use all of the following to provide auxiliary assistance:

- *part-time flexibles at the straight-time or regular overtime rate*
- *city carrier assistant employees at the straight-time or regular overtime rate*
- *available full-time regular employees such as unassigned or reserve regulars at the straight-time rate*
- *full-time carriers from the Overtime Desired List at the regular overtime rate*

*However, the memo states that management does not have to use ODL carriers to provide auxiliary assistance if such an assignment would mean that the ODL carriers would be working penalty overtime. In that limited situation—if no auxiliary assistance is available without going into penalty overtime—management can require full-time regular carriers not on the Overtime Desired List to work overtime on their own routes on a regularly scheduled day. Remember that this limited exception applies only when a full-time non-ODL letter carrier is required to work overtime on his/her own assignment on a regularly scheduled day.*

The assignment of overtime to non-ODL carriers off their assignments or on a non-scheduled day is also discussed on page 8-15:

*Before requiring a non-ODL carrier to work overtime on a non-scheduled day or off his/her own assignment, management **must seek to use a carrier from the ODL, even if the ODL carrier would be working penalty overtime** (Article 8.5.D). [Emphasis Added]*

For Work Assignment carriers, the following JCAM language from page 8-22 addresses the assignment of overtime off their assignment or on a non-scheduled day:

*The Work Assignment List was established for full-time letter carriers who only want to work overtime on their own assignment on regularly scheduled days. Signing up for the Work Assignment overtime does not create any entitlement or obligation to work overtime on a non-scheduled day. For purposes of overtime on a non-scheduled day or on other than their own assignment, carriers on the Work Assignment list are treated exactly the same as any other full-time carriers not on the Overtime Desired List—They may only be required to work overtime under the provisions of Article 8.5.D. [Emphasis in Original].*

Based on its review of the case file, the DRT agreed to the decision and remedy above.



**Rose Barner**  
**USPS Step B Representative**



**Jim Ruetze**  
**NALC Step B Representative**

**cc:**

LR Manager, Southern Area  
NALC Region 10 NBA  
Rio Grande District HR Manager  
Rio Grande District LR Manager  
USPS Formal Step A Stephanie Olivarez

NALC Branch President  
NALC Formal Step A Ralph Rodriguez  
Manager, Rio Grande District  
Postmaster  
DRT File

**Grievance File Contents**

PS Form 8190  
Request for Information  
Formal A Request  
Steward Designation Letter  
Time Limit Extensions  
Request for Steward Time  
Union Overtime Worksheet/Remedy  
Hours Analysis Report

Employee Moves Report  
ODL  
Weekly Schedule  
Prior Grievance Decisions  
Carrier Statements  
Union Contentions  
Management contentions  
Additions and Corrections

**Payout Request History for Grievance**  
20403261

[HELP](#)

no data

<p><b><u>Not Processed By Payroll</u></b></p> <p><input checked="" type="checkbox"/> New (Not yet sent to Payroll)</p> <p><input checked="" type="checkbox"/> Pending (Not back from Payroll)</p> <p><input checked="" type="checkbox"/> Submitted (Received acknowledgment from Payroll, awaiting processing)</p>	<p><b><u>Payroll Processed</u></b></p> <p><input checked="" type="checkbox"/> Paid (Back from Payroll without error)</p> <p><input checked="" type="checkbox"/> Payroll Error (Back from Payroll with error)</p>
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**New, Pending and Submitted Requests**

Status	GATS Code	App Seq	Request Amount	Last Name	First Name	SSN	Relevant PP	Requested By	Date Requested
New		2	\$48.68	RAMIREZ	GILBERT	9119	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$60.77	Z-MARTINEZ	JOE	4148	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$73.46	WOODARD	LOLITA	8701	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$77.29	COLGROVE	DAVID	5083	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$77.88	ESCOBAR	LISA	4787	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$78.77	AGUILAR	MANUEL	0583	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$118.30	BUENO	OSCAR	0859	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$118.59	RAMIREZ	DIANA	1759	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$145.73	WILLIAMS	CHRISTOPHER	6533	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$149.86	MAYA	SHELVIA	7618	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$152.22	MESQUIAS	JOSHUA	0708	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$166.68	ESQUIVEL	MICHAEL	7494	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$176.42	MUNIZ	LUIS	5558	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$180.39	VALENZUELA	CHRIS	8860	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$353.41	BROWN	DOMINIQUE	7455	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$421.85	ESCOBAR	JOE	6779		YSZ1BC	10/23/2020

							PP14 FY2020		
New		2	\$441.32	MATA	REGINALDO	8816	PP14 FY2020	YSZ1BC	10/23/2020
New		2	\$713.16	CASTANEDA	FELIPE	5933	PP14 FY2020	YSZ1BC	10/23/2020
Total New: \$3,554.78									
Total Pending: \$0.00									
Total Submitted: \$0.00									

**Paid and Errors from Finance**

Status	Error or Warning	App Seq	Request Amount	Amount Paid	PP Paid	Last Name	First Name	SSN	Relevant PP	Requested By	Date Requested
No Data											
Total Paid: \$0.00											
Total Error: \$0.00											