

In Accordance with Article 13.2.A of the National Agreement and Article 13 of the Local Memorandum of Understanding (LMOU) between NALC Alamo Branch 421 and U.S. Postal Service, I am voluntarily submitting this request to a temporary light duty or other assignment. I am a Full Time Letter Carrier assigned to _____ Station. I have attached supporting medical documentation and anticipate the convalescence period to be from _____ to _____.

Printed Name: _____

Date of Request: _____

Signature: _____

EIN: _____

Article 13, Sections 1 – 3 of the Branch 421 LMOU state the following regarding the Postal Service requirements in providing Light duty in the San Antonio Installation:

SECTION 1

In accommodation of temporary or permanent light duty assignments for the Letter Carrier Craft, the Installation Head/Designee shall consult with the Branch President, or his/her designee. (1991)

SECTION 2

Every effort shall be made to reassign the concerned employee within his/her present craft or occupational group, even if such assignment reduces the number of hours of work for the supplemental work force. After all efforts are exhausted in this area, the Installation Head/Designee has the authority to assign light duty within other crafts, in accordance with Article 13, of the National Agreement. (1991)

SECTION 3

The following constitute duties that a letter carrier may perform in a light duty status, but are not limited to: (1991)

1. Casing of mail on an employee's own route/string, or routes not covered on a day-to-day basis, on vacant routes, and on auxiliary routes; and (1991)*

2. Curb delivery routes (for employees who are assigned to a park and loop); and (1991)

3. Making case labels when necessitated for service reasons, and any other duties of carrier. (1975)

4. Light duty assignments will cover the entire city. (1991)

** Casing of mail on one's own route/string while in a light duty status would "Bump" or terminate a hold down assignment on that route or string. (1991)*