

MANAGER \_\_\_\_\_ STATION \_\_\_\_\_ DATE \_\_\_\_\_

SUBJECT: REQUEST FOR SPECIAL ROUTE INSPECTION

M 39 PART 271 Provisions

Special route information may be required when one or more of the following conditions or circumstances is present.

- A. Consistent use of overtime of Auxiliary Assistance.
- B. Excessive undertime.
- C. New construction or demolition which has resulted in an appreciable change in the route.
- D. A simple adjustment to a route cannot be made.
- E. A carrier requests a special inspection and it is warranted.
- F. Carrier consistently leaves and/or returns late.
- G. If over any 6 consecutive week period (where work performance is otherwise satisfactory) a route shows over 30 minutes of overtime or auxiliary assistance on each of 3 days or more in each week during this period, the regular carrier assigned to such route shall, upon request, receive a special mail count and inspection to be completed within 4 weeks of the request. The month of December must be excluded from consideration when determining a 6 consecutive week period. However, if a period of overtime and/or auxiliary assistance begins in November and continues into January, then January is considered as consecutive period even though December is omitted. A new 6 consecutive week period is not begun.

Sir, I am hereby requesting the inspection based on the provisions which I have checked off.

Sincerely,

NAME: \_\_\_\_\_ RT# \_\_\_\_\_ STATION: \_\_\_\_\_

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